

a. 2025-1360 – PUBLIC WORKS/MVCC

RE: APPROVAL OF AMENDMENT NO. 001 TO AN AGREEMENT BETWEEN ONEIDA COUNTY, THROUGH ITS DEPARTMENT OF PUBLIC WORKS, AND MARCH ASSOCIATES, ARCHITECTS AND PLANNERS, P.C.

Oneida County Department: Public Works

Competing Proposal _____ Only Respondent _____ Sole Source RFP _____ Other X

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor:	MARCH Associates, Architects and Planners, PC 258 Genesee Street, Suite 300 Utica, NY 13502
Title of Activity of Service:	H-MVC-117 MVCC Dental Hygiene Program, Rome Campus – Amendment 001
Proposed Dates of Operation:	Start on Execution – 12/31/2026
Client Population/Number to be Served:	N/A

Summary Statements

1) Narrative Description of Proposed Services:

The enclosed amendment is to combine two separate bid packages (MVCC Dental Hygiene Program and MVCC Elevator Modernization Project) into one due to substantive delays caused by the New York State Department of State Code Enforcement Review Process. Combining these projects will allow for a better coordinated, more efficient and cost effective delivery and allow for one permit and one Certificate of Completion at project end. This amendment shall add design scope cost of \$13,600.00 to the Architects design services fee of \$197,750.00 for a total of \$211,350.00

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding	Account #:	H-MVC-117
	Total Funding Requested:	\$211,350.00
	Oneida County Dept. Funding Recommendation:	\$211,350.00
Proposed Funding Sources	Federal:	\$0.00
	State:	\$0.00
	County:	\$211,350.00

Mandated / Not Mandated: Not Mandated

Past Performance Data: N/A

O.C. Department Staff Comments: None

DRAFT

AIA® Document G802® – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*

H-MVC-117
Mohawk Valley Community College
Dental Hygiene Clinic
Rome Campus
1101 Floyd Ave
Rome, New York 13440

AGREEMENT INFORMATION:

Date: 07.17.23

AMENDMENT INFORMATION:

Amendment Number: 001

Date: 02.13.25

OWNER: *(name and address)*

County of Oneida,
a New York Municipal Corp.,
800 Park Avenue
Utica, New York 13501

ARCHITECT: *(name and address)*

MARCH Associates,
Architects and Planners, P.C.
258 Genesee Street
Suite 300
Utica, New York 13501

Contract Number : H2356299

The Owner and Architect amend the Agreement as follows:

The Amendment shall add design scope to the Architects full Design Services to consolidate the Dental Clinic and the Elevator documents into one comprehensive set of bid and construction documents. This amendment includes reimbursable expenses in accordance with Request For Proposal paragraph 5.2.

Attachment A: MARCH Associates Letter dated February 11, 2025 (1 page)

REVISE the first item under ARTICLE 11, Section 11.1.1 Stipulated Sum to read "Design Consultant Fee for Lump Sum fee of \$211,350.00 for Basic Design Services."

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

This Amendment adds \$13,600.00 to Basic Design Services resulting in a revised lump sum of Two Hundred Eleven Thousand Three Hundred Fifty and 00/100 (\$211,350.00).

Schedule Adjustment:

None

SIGNATURES:

MARCH Associates

ARCHITECT *(Firm name)*

County of Oneida

OWNER *(Firm name)*

SIGNATURE

Steve M. Wickman,
Principal

PRINTED NAME AND TITLE

SIGNATURE

Anthony J. Picente, Jr.,
Oneida County Executive

PRINTED NAME AND TITLE

DATE

DATE

February 11, 2025



Mr. Matthew Baisley, Commissioner
Oneida County Department of Public Works
Division of Engineering
5999 Judd Road
Oriskany, New York 13424

258 Genesee Street, Suite 300 · Utica, New York 13502
315.733.3344 · marchassoc.com

Re: Oneida County
MVCC – Plumley Complex – Dental Hygiene Program
Phase I – Elevator Modernization
Phase II – Dental Clinic
MARCH No. 23032

Dear Matt:

Chris Crolius and I appreciate meeting with you last Friday to discuss the above referenced project. We understand the County would like these two separate projects combined and bid as one project.

The combined set of documents will still have multiple prime bid contracts. The Dental Clinic Bid Reference Number 2268 will be retained, as well as the previously assigned contract numbers.

We propose performing this service for a lump sum fee of \$13,600. This fee includes all out-of-pocket expenses.

I hope you find this proposal responsive to your request. If you have any questions or concerns, please do not hesitate to contact me.

Sincerely yours,

A handwritten signature in blue ink that reads 'Steve Wickman'.

Steve Wickman, AIA
Principal

cc: David Schirripa
MARCH file

SMW/skd



Department of State

Division of Corporations

Entity Information

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Entity Details



ENTITY NAME: MARCH ASSOCIATES, ARCHITECTS AND PLANNERS, P.C.
DOS ID: 3763356
FOREIGN LEGAL NAME:
FICTITIOUS NAME:
ENTITY TYPE: DOMESTIC PROFESSIONAL SERVICE CORPORATION
DURATION DATE/LATEST DATE OF DISSOLUTION:
SECTION OF LAW: 1503 BCL - BUSINESS CORPORATION LAW
ENTITY STATUS: ACTIVE
DATE OF INITIAL DOS FILING: 01/14/2009
REASON FOR STATUS:
EFFECTIVE DATE INITIAL FILING: 01/14/2009
INACTIVE DATE:
FOREIGN FORMATION DATE:
STATEMENT STATUS: PAST DUE
COUNTY: ONEIDA
NEXT STATEMENT DUE DATE: 01/31/2023
JURISDICTION: NEW YORK, UNITED STATES
NFP CATEGORY:

ENTITY DISPLAY NAME HISTORY FILING HISTORY MERGER HISTORY ASSUMED NAME HISTORY

Service of Process on the Secretary of State as Agent

The Post Office address to which the Secretary of State shall mail a copy of any process against the corporation served upon the Secretary of State by personal delivery:

Name: THE CORPORATION
Address: 258 GENESEE STREET, SUITE 300, UTICA, NY, UNITED STATES, 13502

Electronic Service of Process on the Secretary of State as agent: Not Permitted

Chief Executive Officer's Name and Address

Name: CHRISTOPHER J. CROLIUS
Address: 258 GENESEE STREET, SUITE 300, UTICA, NY, UNITED STATES, 13502

Principal Executive Office Address

Address: 258 GENESEE STREET, SUITE 300, UTICA, NY, UNITED STATES, 13502

Registered Agent Name and Address

Name:

Address:

Entity Primary Location Name and Address

Name:

Address:

Farmcorpflag

Is The Entity A Farm Corporation: NO

Stock Information

Share Value	Number Of Shares	Value Per Share
NO PAR VALUE	200	\$0.00000

ONEIDA COUNTY BOARD OF LEGISLATORS

RESOLUTION NO.

INTRODUCED BY: Messrs.

2ND BY: Mr.

RE: APPROVAL OF AMENDMENT NO. 001 TO AN AGREEMENT BETWEEN ONEIDA COUNTY, THROUGH ITS DEPARTMENT OF PUBLIC WORKS, AND MARCH ASSOCIATES, ARCHITECTS AND PLANNERS, P.C.

WHEREAS, This Board is in receipt of Amendment No. 001 to an Agreement between Oneida County, through its Department of Public Works, and MARCH Associates, Architects and Planners, P.C. to combine two separate bid packages – MVCC Dental Hygiene Program and MVCC Elevator Modernization Project – into one bid package due to substantive delays caused by the New York State Department of State Code Enforcement Review Process, and to add design scope costs of \$13,600.00 to the Architects design services fee of \$197,750.00, for a total of \$211,350.00, and

WHEREAS, The Agreement shall be for a term commencing upon execution and ending upon completion of the Project, anticipated to be no later than December 31, 2026, and

WHEREAS, In accordance with Oneida County Charter Section 2202, said Agreement must be approved by the Oneida County Board of Legislators, now, therefore, be it hereby

RESOLVED, That the Oneida County Board of Legislators hereby approves of and authorizes Oneida County Executive, Anthony J. Picente, Jr., to execute Amendment No. 001 to combine two separate bid packages – MVCC Dental Hygiene Program and MVCC Elevator Modernization Project – into one bid package due to substantive delays caused by the New York State Department of State Code Enforcement Review Process, and to add design scope costs of \$13,600.00 to the Architects design services fee of \$197,750.00, for a total of \$211,350.00 to Contract # 179465, for a term commencing upon execution and ending upon completion of the Project, anticipated to be no later than December 31, 2026, including any extensions of time or non-material amendments.

APPROVED:

DATED:

Adopted by the following vote:

AYES NAYS ABSENT