



ONEIDA COUNTY
800 Park Avenue ♦ Utica, New York 13501

Request for Action

Anthony J. Picente, Jr.
County Executive

Gerald J. Fiorini
Chairman, Board of Legislators

Date: 12/9/2024
Originating Department: Public Works
Request made by: Matthew Baisley, Commissioner
Request Type: Bids and Acquisitions
Regarding: HJ BRANDELES, 7th Floor COB MC-01, Revised Floor Layout/Permit Fire Damper Install, H-GEN-004, H2353805

Dear County Executive Picente,

The Architect has prepared a change order to compensate the HVAC Contractor for changes made following the commencement of construction on the 7th floor of the County Office Building. The itemization of the changes are shown on the attached copies of the two change order documents. This includes layout changes for the updated Personnel and the Youth Bureau suites, as well as fire damper installation, required by NYS Codes.

It is recommended that Change Order MC-01 be approved for Contract # H2353805, HJ Brandeles Corp. in the amount of \$3,981.00.

Original Contract Amount:	\$960,000.00	
Proposed Change Order MC-01:	\$3,981.00	Revised floor layout and required fire damper installation
<hr/> Proposed Contract Amount:	\$963,981.00	

Matthew S. Baisley

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Commissioner

Department of Public Works
