



ONEIDA COUNTY
800 Park Avenue ♦ Utica, New York 13501

Request for Action

Anthony J. Picente, Jr.
County Executive

Gerald J. Fiorini
Chairman, Board of Legislators

Date: 4/30/2025

Originating Department: Public Works

Request made by: Matthew Baisley, Commissioner

Request Type: Bids and Acquisitions

Regarding: MARCH Associates - Parking Lot Recon./911 Call Center Flooring Replacement - H2548799 - H-EMG-078

Dear County Executive Picente,

In 2018 Oneida County contracted with Bonacci Architects to prepare plans and specifications for the Addition & Alterations project at the Oneida County Emergency Services Facility that was completed in 2022. Parking lot repairs and repaving were originally included in the scope of work for that project but were not completed due to limited funding.

The County is now ready to renovate the parking lot at the Emergency Services Facility. Recently March Associates acquired the firm of Bonacci Architects and has obtained access to the existing plans and historical site knowledge previously prepared for restoring the parking lot at the Emergency Services Facility. Therefore, Oneida County has solicited March Associates to update the drawings previously prepared by Bonacci Associates and compile the necessary specifications and documents for bidding.

In addition, the existing static dissipative floor tile in the 911 Call Center is worn out and Facility managers have requested that the flooring be replaced. To complete these tasks, March Associates has submitted a proposal to update-prepare plans and specifications for both above-mentioned projects.

I recommend acceptance of the proposal submitted by March Associates to provide professional design services for the repaving/reconstruction of the 911 Emergency Services Facility parking lot and replacement of the 911 Call Center flooring for the total lump sum fee of \$11,700.00.

Matthew S. Baisley

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Commissioner

Department of Public Works
