

January 21, 2025



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Mr. Matthew Baisley, Commissioner
Oneida County DPW
Division of Engineering
5999 Judd Road
Oriskany, NY 13424

Re: Union Station & REA Wing – Renovations
Construction Phase Services
MARCH No. 24066

Dear Matt:

This proposal is a follow-up to our previous proposal for design and bid phase services, dated October 21, 2024, and is for construction phase services through the completion of the project. Outlined below is a summary of the construction phase services to be provided and requested fee.

Construction Phase Services

The following is a summary of construction phase services to be provided by MARCH Associates and our consultants:

1. Administer biweekly construction phase meetings.
2. Review and approve contractor submittals.
3. Review and provide direction on construction related questions and issues.
4. Review and provide direction on additional work items to utilize the contract allowances.
5. Review and certify contractor payment applications.
6. Conduct punchlist walk-throughs and issue findings to all parties.
7. Review close-out documents.

Fee

We propose performing these services for a Lump Sum Fee of \$38,500. This includes the design and construction phase services required to utilize the additional funds that were added to each contractor's contract after bids were received.

In addition to the fee noted above, we request reimbursable expenses for project air monitoring, air sampling, and support, to be performed at the following rates:

- Project Manager / Asbestos Designer: \$190 hr.
- Project Monitor: \$65 hr.
- Project Monitor (overtime): \$72 hr.
- PCM Air Sample, Standard TAT: \$12 each
- PCM Air Sample, Rush TAT: \$18 each
- TEM Air Sample: \$85 each

Backup for these services will be included with each invoice and will be similar to those provided on previous projects with the County.

We hope you find this proposal acceptable. If you have any questions or concerns, please do not hesitate to contact me.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "D. Jadowski", with a stylized flourish at the end.

David D. Jadowski, AIA
Principal

cc: Steve Zerbe, Chris Crolius, Carrie Hood, MARCH file
DDJ/djs