

Marine Patrol Grant Program



**NY Power
Authority**

**Canal
Corporation**

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Grant Reimbursement Request Cover Sheet

Hello,

This submission is a request for reimbursement for our Marine Patrol Grant. Expenses for reimbursement are related to the project specified below and total \$_____. This submission includes:

1. A reimbursement request summary form with details about this and previous reimbursement requests.
2. A summary of reimbursable expenses for this reimbursement request.
3. Copies of all invoices and/or other expense documentation for all reimbursable and matching expenses.

General Grant Information	
Payee/Vendor:	
Contract/Grant #:	
Primary Contact Information:	
Total Grant Amount:	
Grant End Date:	
Grant Reimbursement Request Information	
Total Amount of Reimbursement Request:	
Payment Term:	
Amount of Matching Funds Contributed and Documented to Date:	
Reimbursement Amount Issued to Date:	



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Reimbursement Summary Template

The following template should be followed and included in the submittal package following the cover page. If these guidelines are not followed, reimbursement requests will be rejected, and applicants will need to resubmit them based on this guidance.

Date	Vendor Name	High-Level Description of Service or Expense	Total Cost (\$)	Amount Requested for Reimbursement (\$)	Local Sponsor Match (\$)
		Total:	\$ 0.00	\$ 0.00	\$ 0.00